

1 ORCAS ISLAND LIBRARY DISTRICT



3 Special Board Meeting Minutes

4 February 22, 2017

5 Library Board President Tom Fiscus called the Special Meeting to order at 8:38  
6 a.m. in the Library’s Community Room. Also attending were Trustees Alexander  
7 Conrad (by phone), Martha Fuller, and Regina Zwilling; Library Director Phil  
8 Heikkinen; Owner’s rep Liz LeRoy (by phone); and Friends Board member Sandy  
9 Wilson.

- 10 1. Welcome: Tom welcomed everyone to the meeting.
- 11 2. Agenda additions and changes: none.
- 12 3. Rose Street design and permitting process:
  - 13 • Phil discussed the process of the Rose Street development required as part
  - 14 of the expansion project; in particular the design changes in response to
  - 15 conflicting communications and changes in County requirements during the
  - 16 time the architects and civil engineers were designing the street
  - 17 improvements.
  - 18 • Liz LeRoy joined the meeting at 8:55 a.m. and discussed the engineering
  - 19 changes further, including location of a catch basin along Rose Street and
  - 20 changes in routing for the water line. She said that San Juan County has
  - 21 been struggling to achieve consistency in street improvement requirements.
  - 22 • The Board will follow up with a letter to the County Council, followed by a
  - 23 request for a meeting with at least Orcas Island’s member on the Council,
  - 24 Rick Hughes.
- 25 4. Project Update: Liz said that the insulation and vapor barrier are fully
- 26 installed; siding and roofing over 50%; drywall moving along quickly; the doors
- 27 and windows are almost complete; contractors are rerouting some of the
- 28 electrical conduits based on conditions of studs and other factors; inspections
- 29 are ongoing.
- 30 5. Executive Session: the Board entered an Executive Session at 9:20 for Review
- 31 of the Director. The President reconvened the open meeting at 9:36. The Board
- 32 will separate the review and goal-setting portions of the evaluation and
- 33 reschedule an executive session for Review of the Director for the March 8
- 34 monthly meeting.
- 35 6. Other: None
- 36 7. Adjournment: There being no further business, the meeting was adjourned by
- 37 the President at 9:37 a.m.

38 Submitted by Phil Heikkinen.

39 Approved: \_\_\_\_\_